

Minutes

Kingston Fire District
Board of Wardens Meeting
06 December 2012

Present: Wardens Donald Cobb, Sandra Koerner, Elizabeth McNab, Vincent Rose and Ina Sciabarrasi. Also, present were Tax Collector Linda Mendillo, Treasurer Carleen Lefebvre, Chief Nathan Barrington, Major Stephen Baker - Interim Director of Public Safety & Emergency Management URI and District Manager Jodi Hall.

Absent: There was no one from the public present.

Call to Order: President Cobb called the Board of Wardens' Meeting to order at 6:36 pm.

Information/Comments/Questions from the Public: There was no information, comments or questions.

Motion: Koerner made and Sciabarrasi seconded a motion to accept Minutes from the Wardens Meeting: October 25, 2012.

The minutes were reviewed. There was brief discussion. There were no further questions.

The motion passed unanimously.

Motion: Rose made and McNab seconded a motion to accept Minutes from the Wardens Workshop: November 15, 2012.

There was no further discussion or questions.

The motion passed unanimously.

Tax Collector's Report:

Motion: Rose made and Sciabarrasi seconded a motion to accept the Tax Collector's Report.

Mendillo presented the Tax Collector's Report. There was no further discussion or questions.

The motion passed unanimously.

URI Report:

Motion: Sciabarrasi made and McNab seconded a motion to accept the URI Report.

Baker presented the URI Report. There was no further discussion or questions.

The motion passed unanimously.

Chiefs' Report:

Motion: McNab made and Rose seconded a motion to accept the Chiefs' Reports.

Barrington presented a verbal report. Deputy

Chief Reed sent along his apologies as he had some computer issues and was not able to forward his report. There was no report from Maintenance Coordinator, Lynch.

Barrington reported that he assisted in a fire extinguisher class on campus on December 4th.

He reported that with regard to the ongoing lawsuit we still remain very busy providing information even though we are a non-party in the suit. Cobb asked how Barrington's deposition went and he informed the Board that the deposition lasted 1 whole day and that they will be deposing Keith Notarianni, the Deputy Chief at the time of the accident will be getting deposed in the next couple of weeks. The attorney is also still working towards protecting our 3rd party investigation. We have received the formal denial of the Federal PSOB for LePage, an appeal would be up to his widow. Barrington said he is still going to work on getting LePage on the National Fallen Fire Fighter Wall even though the Federal PSOB was denied.

We are still waiting for a decision on which party will be reimbursing us for the fly repair on Ladder 2. It will be going to another metallurgist on December 8th.

Barrington is waiting to hear back from Vern Wyman with regard to the numbers for the ladder replacement and budget. They will be meeting with Civetti regarding the funds on the budget.

We had a mutual aid call in North Kingstown last week and we also covered the North Kingstown Fire Station during a funeral of one of their Captains that passed away due to cancer. This is a nice indication that there is continued relationship building.

All the apparatus are currently in service.

There were no further questions

The motion passed unanimously.

Treasurer's Report:

Motion: Koerner made and Sciabarrasi seconded a motion to accept the Treasurer's Report.

Lefebvre presented the Treasurer's Report for review. The Board reviewed the report. Hall updated the Board on the various items in the report that were updated from her meeting with Civetti on December 5th. Hall also requested permission to write off the invoices from Bradford Dye and the one remaining invoice more than 90 days past due from URI Athletics (which was for the Karate Tournament). Hall also requested to allocate an expense for the remaining \$140.53 left in the KHBS Fire Detail in order to zero out the fund. Barrington advised that they will be discussing just rolling it into the Capital Reserve when they meet with Civetti in January. There was no further discussion or questions.

The motion passed unanimously.

Motion: Rose made and Koerner seconded a motion to write off the invoice for Bradford Dye and the 90 day past due for URI Athletics.

The motion passed unanimously.

Finance Committee up-date/report: Next meeting is TBD.

No motion was made.

New Business:

- **Policy posted and up for approval:**

Motion: Rose made and Sciabarrasi seconded a motion to adopt policy 10-033 – KFD Awards Policy

Brief discussion was held.

The motion passed unanimously.

Motion: Koerner made and Rose seconded a motion to adopt policy 10-034 – Tax Sale Policy

Discussion was held. Mendillo requested that “and a tax sale date will be set at that time” be omitted from the policy as the tax sale date is not able to be set until the process begins at which time the date will be set.

The motion, with changes, passed unanimously.

- **Proposed Budget 2013/2014**

Barrington explained that there have not been any significant changes since it was last presented as he is waiting for feedback from Wyman. He will have more information at the next Wardens Meeting.

There were no motions made.

- **Radio Service Contract – microwave link**

Barrington advised the Board that currently the cost of keeping the microwave link on the contract is cost prohibitive as the Town owns it we do not. We do not get a response from the Town regarding this matter. KFD and UFD are still very concerned about the continuing errors with dispatch ie: forgetting to dispatch trucks and we just keep getting “sorry” as a response and the Town is unresponsive to our concerns. This issue has been going on for more than 20 years it has been brought up many times over the years. He suggests that we meet with UFD Board of Wardens and then both request a meeting with the Town Council.

Motion: Rose made and Koerner seconded a motion to have a letter from the KFD Board to the UFD Board outlining the issues and requesting a meeting to then meet with the Town Council.

The motion passed unanimously.

- **Corporate Authorization Resolution for online banking – see attached resolution**

Motion: McNab made and Rose to approve the Corporate Authorization Resolution for online banking

Brief discussion was held.

The motion passed unanimously.

Old Business: There was no Old Business. No motions were made

Communications: There were no communications. No motions were made.

Information:

- KVFC Christmas Party was held December 1st at Spain of Narragansett.

Hall also presented an article on Fire District Tax Rates and it was noted that Kingston Fire District was low on the list.

McNab presented the Agenda and information from the Kingston Water District Annual Meeting.

Next Meetings:

2013 Open Meetings to be posted

Motion: Rose made and Sciabarrasi seconded a motion to approve the annual Open Meetings Schedule to be posted with a date change and ensuring that the Budget Hearing is in accordance with the By-Laws.

Discussion was held. Sciabarrasi requested one of the Finance Committee meetings be changes as she will be away. McNab and Barrington questioned the dates of the Budget Hearing and Annual Meeting. Hall explained that there needed to be time for advertising and that it was conforming with the KFD By-Laws. McNab and Barrington want it to be confirmed that it is within the KFD By-Laws

The motion passed unanimously.

Adjournment:

Motion: Rose made and Koerner seconded a motion to adjourn the meeting.

The meeting was adjourned at 7:42 p.m.

The motion passed unanimously.

Respectfully submitted,

Jodi Hall
District Manager